

TOWAMENSING TOWNSHIP BOARD OF SUPERVISORS MEETING
TOWAMENSING TOWNSHIP BUILDING
Meeting Minutes
December 30, 2025 -3:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Guy Seifert – Chairperson, **John Kleintop** – V. Chairperson/Treasurer, **Scott Mosier** – Supervisor, **Thomas Nanovic** – Solicitor-**Absent**, **Patricia Kuehner** – Secretary, **Jim Melber** – Zoning Officer, **Greg Haas** – Engineer-**Absent**

Township recording.

APPROVAL OF REPORTS:

Towamensing Township Meeting Minutes from December 4, 2025 Board of Supervisors Meeting – **Scott Mosier made motion to approve minutes – John Kleintop 2nd – AIF – Motion Carried.**

Bill List and Payroll from December 1, 2025 – December 30, 2025 – **Scott Mosier made motion to approve bill/payroll list. – John Kleintop 2nd – AIF – Motion Carried**

Towamensing Township Treasurer’s Report as of December 30, 2025 – **Scott Mosier made motion to approve Treasurer’s Report – John Kleintop 2nd – AIF – Motion Carried**

PUBLIC PARTICIPATION - 5 MINUTE LIMIT:

None

PLANS & SUBDIVISION:

None

OLD BUSINESS:

None

NEW BUSINESS:

2026 Tax Levy Resolution – **John Kleintop made a motion to approve the 2026 Tax Levy with no increase – Scott Mosier 2nd – AIF – Motion Carried.**

2026 Budget – **John Kleintop made a motion to approve the 2026 Budget – John Kleintop 2nd – AIF – Motion Carried.**

John Kleintop made a motion to appoint Tanya Frey as a Towamensing Township Auditor for 6-year term, 2026-2032. – Scott Mosier 2nd – AIF – Motion Carried.

John Kleintop made a motion to approve Tom Newman as a Towamensing Township Auditor for 6-year term, 2026-2032. – Scott Mosier 2nd – AIF – Motion Carried.

John Kleintop opened and reviewed the one bid received for additional assistance with Snow Plowing. Bids needed to be received by December 30, 2025 by 1:00p.m. Bidder info listed below:

MDF Excavating Inc./Matt Frable

2017 3500HD 2-Ton Dump w/ 8 Foot Plow Blade and 2-Ton Salt Spreader / 32 hours - \$185.00 per hour – Total \$5,920.00

John Kleintop made a motion to accept the snow plowing bid from MDF Excavating. – Guy Seifert 2nd – AIF – Motion Carried.

HISTORICAL COMMISSION:

No report.

ROAD MASTER REPORT:

Email questions or comments to ttroad@ptd.net

ZONING OFFICER REPORT:

Available in township office.

SEO REPORT:

Available in township office.

FIRE COMPANY REPORT:

No report.

PLANNING COMMISSION:

Next meeting is Monday, January 12, 2026 at 7 p.m.

CORRESPONDENCE:

Reappointment letter from Keystone Consulting Engineers for 2026 Engineer position.

Reappointment letter from Creekside Consultants, LLC for 2026 SEO position.

PERSONNEL:

None

OFFICIALS:

Re-Organizational Meeting will be on Monday, January 5, 2026 at 5:00 p.m. followed by the monthly BOS Meeting.

The Board of Auditors meeting will be held January 5, 2026 at 3:00 p.m.

The township office will be closed on Thursday, January 1, 2026.

Guy Seifert called a 20-minute Executive Session to discuss pending legal issues of the township.

ZONING OFFICER HOURS:

Hours for January 2026:

Thursday, January 8– 4:00 pm to 6:00 pm

Thursday, January 15– 4:00 pm to 6:00 pm

Thursday, January 22– 4:00 pm to 6:00 pm

Thursday, January 29– 4:00 pm to 6:00 pm

Jim Melber, Towamensing Township Zoning & Code Enforcement Officer, can be reached by calling: 570-657-7293. Email: M35A3Deuce@outlook.com

John Kleintop made a motion to adjourn meeting Guy Seifert–2nd – AIF – Motion Carried.

Respectfully submitted,
Patricia Kuehner, Secretary