

**TOWAMENSING TOWNSHIP RE-ORGANIZATIONAL MEETING
TOWAMENSING TOWNSHIP MUNICIPAL BUILDING**

**Minutes
JANUARY 6, 2025 – 5:00 p.m.**

Scott Mosier recording

ROLL CALL

Guy Siefert – Chairperson, **John Kleintop** – V. Chairperson/Treasurer, **Scott Mosier** – Supervisor, **Thomas Nanovic** – Solicitor, **Patricia Mann** – Secretary- **Absent**, **Jim Melber** – Zoning Officer, **Greg Haas** – Engineer.

Scott Mosier made motion to appoint John Kleintop as Temporary Chairperson, Guy Seifert 2nd – AIF Motion Carried

CALL TO ORDER FOR ORGANIZATION FOR 2025

John Kleintop made motion to appoint Scott Mosier as Temporary Secretary, Guy Seifert 2nd – AIF – Motion Carried

APPOINTMENTS:

NOMINATIONS FOR CHAIRPERSON – John Kleintop nominated Guy Seifert for Chairperson.

APPOINT CHAIRPERSON: – John Kleintop made motion to appoint Guy Seifert for Chairperson, Scott Mosier 2nd – AIF – Motion Carried

NOMINATIONS FOR VICE-CHAIRPERSON- – Scott Mosier nominated John Kleintop for Vice-Chairperson.

APPOINT VICE-CHAIRPERSON: – Scott Mosier made a motion to appoint John Kleintop for Vice-Chairperson, Guy Seifert 2nd - AIF – Motion Carried

APPOINT CHAIRPERSON OF VACANCY BOARD: John Kleintop made motion to appoint Richard Getz as Chairperson of Vacancy Board, Scott Mosier 2nd – AIF – Motion Carried

APPOINT ROADMASTER: John Kleintop made motion to appoint Scott Mosier as Roadmaster, Guy Seifert 2nd – AIF - Motion Carried

APPOINT SECRETARY: John Kleintop made motion to appoint Patricia Mann as Secretary, Scott Mosier 2nd – AIF Motion Carried

APPOINT TREASURER: Scott Mosier made a motion to appoint John Kleintop for Treasurer, Guy Seifert 2nd - AIF – Motion Carried

APPOINT CLERK: John Kleintop made motion to appoint Jan Cool as Clerk, Scott Mosier 2nd – AIF Motion Carried

TAX COLLECTOR: Susan Marques

APPOINT TOWNSHIP SOLICITOR: John Kleintop made motion to appoint Thomas Nanovic, Nanovic Law Offices as Township Solicitor, Guy Seifert 2nd – AIF Motion Carried

APPOINT ZONING OFFICER: John Kleintop made motion to appoint Jim Melber as Primary Zoning Officer and Cody Craig as the Alternate Zoning Officer, Scott Mosier 2nd – AIF Motion Carried

APPOINT UNIFORM BUILDING CODE OFFICER: John Kleintop made motion to appoint Jim Melber as Primary Uniform Building Code Officer and Cody Craig as the Alternate Uniform Building Code Officer, Scott Mosier 2nd – AIF Motion Carried

APPOINT UNIFORM BUILDING CODE INSPECTORS: John Kleintop made motion to appoint Jim Melber as Primary Uniform Building Code Inspector and Cody Craig as the Alternate Uniform Building Code Inspector, Scott Mosier 2nd – AIF Motion Carried

APPOINT TOWNSHIP ENGINEERING FIRM: John Kleintop made motion to appoint Keystone Consulting Engineers as Township Engineering Firm, Scott Mosier 2nd – AIF Motion Carried

APPOINT SEWAGE ENFORCEMENT OFFICER(S): John Kleintop made motion to appoint Ian Farrell as Primary SEO and Steve Gitch as Alternate SEO, Scott Mosier 2nd – AIF Motion Carried

APPOINT FLOOD PLAIN ADMINISTRATOR: John Kleintop made motion to appoint Greg Haas, Keystone Consulting Engineers as Flood Plain Administrator, Scott Mosier 2nd – AIF Motion Carried

APPOINT EMERGENCY MANAGEMENT OFFICER: John Kleintop made motion to appoint Joe Szwajkowski as Primary EMO and Tom Newman as Alternate EMO, Scott Mosier 2nd – AIF Motion Carried

APPOINT ZONING HEARING BOARD SOLICITOR: John Kleintop made motion to appoint Angela Stehle as ZHB Solicitor, Scott Mosier 2nd – AIF Motion Carried

APPOINT PLANNING COMMISSION SECRETARY: Guy Seifert made motion to appoint Greg Haas as Planning Commission Secretary, Scott Mosier 2nd – AIF Motion Carried

APPOINT PLANNING COMMISSION SOLICITOR: John Kleintop made motion to appoint Angela Stehle as PC Solicitor, Scott Mosier 2nd – AIF Motion Carried

APPOINT HISTORICAL COMMISSION MEMBERS: John Kleintop made motion to appoint Historical Commission Members as Gary Anthony, Donald Bonett, Jack Branch, Sandy Branch, Roy Christman, Barry George - Scott Mosier 2nd – AIF Motion Carried

APPOINT TO AG SECURITY: John Kleintop made motion to appoint Guy Seifert as AG Security Chairperson, Scott Mosier 2nd – AIF Motion Carried

APPOINT CHIEF ADMINISTRATIVE OFFICER FOR PENSION: John Kleintop made motion to appoint Patricia Mann as Chief Administration Officer for Pension, Scott Mosier 2nd – AIF Motion Carried

APPOINT OPEN RECORDS OFFICER: John Kleintop made motion to appoint Patricia Mann as Primary Records Officer and Jan Cool as Alternate, Scott Mosier 2nd – AIF Motion Carried

APPOINT JOINT BOARD OF APPEALS REPRESENTATIVE: John Kleintop made motion to appoint Board of Appeals Representatives as Greg Haas as Primary Board of Appeals Rep and Jim Melber as Alternate Board of Appeals Rep., Scott Mosier 2nd – AIF, Motion Carried

APPOINT DELEGATES TO THE CARBON COUNTY TAX COLLECTION COMMITTEE: Guy Seifert made motion to appoint Scott Mosier as Tax Collector Delegate, John Kleintop 2nd – AIF Motion Carried

PPPOINT DELEGATE AND ATTENDEE FOR STATE CONVENTION: John Kleintop made motion to appoint Scott Mosier as Delegate and Attendee for State Convention, Guy Seifert 2nd – AIF, Motion Carried

APPROVE TREASURER'S BOND – Guy Seifert made motion to approve Treasurer Bond at \$1,500,000.00, John Kleintop 2nd – AIF, Motion Carried

APPROVE BLANKET BOND – OFFICE - Guy Seifert made motion to approve Treasurer Bond at \$25,000, John Kleintop 2nd – AIF, Motion Carried

APPROVE DEPOSITORIES: Guy Seifert made motion that all Funds are going to following:

FIRST NORTHERN BANK – Garbage Fund, Garbage Truck Fund, General Fund, Highway Aid Fund, Payroll Account, Septic Escrow Account, ARP Fund – John Kleintop 2nd – AIF – Motion carried

APPROVE MILEAGE RATE – Guy Seifert motion to approve mileage at \$.70 PER MILE, John Kleintop 2nd -AIF – Motion Carried

RE-APPOINT ZONING HEARING BOARD MEMBERS: Guy Seifert made motion to appoint Zoning Hearing Board Members as Karl Pielmeier, Robert O'Donnell, George Karas, William Acierno (alternate) John Kleintop 2nd – AIF, Motion Carried

RE-APPOINT PLANNING COMMISSION MEMBERS: Guy Seifert made motion to appoint Robert Ziegenfus, Scott Carter, Dwight Eisenhower, David Beers, Penny Kleintop, Bruce Miller as planning Commission Members, John Kleintop 2nd – AIF, Motion Carried

SET MEETING DATES FOR 2023: Guy Seifert made motion to set meeting dates for 2025 unless otherwise specified, John Kleintop 2nd – AIF Motion Carried

Supervisors' Meetings – first Thursday of each month, 7:00 p.m.

Planning Commission Meetings – second Monday of each month, 7:00 p.m.

Historical Commission – fourth Thursday of each month, 7:00 p.m.

ADJOURNMENT – Motion by John Kleintop to Adjourn at 5:10 pm, Scott Mosier 2nd AIF-Motion Carried

Respectfully Submitted,

Patricia Mann, Secretary