

**TOWAMENSING TOWNSHIP SUPERVISORS' MEETING MINUTES**  
**TOWAMENSING TOWNSHIP MUNICIPAL BUILDING**  
**December 6, 2018 – 7:00 p.m.**

**EXECUTIVE SESSION** – 6:30 p.m.

**CALL TO ORDER**

**ROLL CALL**

Penny Kleintop, Chairperson/Treasurer-absent; Thomas Newman, Vice-Chairman; Guy Seifert, Supervisor; Thomas Nanovic, Solicitor; Brenda Drew, Secretary; Carl Faust, Zoning Officer-absent; Greg Haas, Engineer-absent.

**APPROVAL OF MINUTES**

Towamensing Township Meeting Minutes – Board of Supervisors Meeting – November 1, 2018

**Motion:** Supervisor Seifert made a motion to approve the Minutes, seconded by Vice-Chairman Newman.  
All in favor. Motion carried.

Bills List and Payroll - November 2018

**Motion:** Supervisor Seifert made a motion to approve the Bills List and Payroll, seconded by Vice-Chairman Newman.  
All in favor. Motion carried.

Treasurer's Report – November 2018

**Motion:** Supervisor Seifert made a motion to approve the Treasurer's Report, seconded by Vice-Chairman Newman.  
All in favor. Motion carried.

**PUBLIC PARTICIPATION - 5 MINUTE LIMIT** – Please sign the book if you would like to address the Board.

Chuck Laviolette gave a summary of Palmerton Area Library's budget and activities for the upcoming year. He requested permission to include the Library's Annual Fund Drive flyer with the mailing of the 2019 garbage invoices. He also thanked the Supervisors for the Township's continued, generous annual donation.

**Motion:** Supervisor Seifert made a motion to approve the request, seconded by Vice-Chairman Newman.  
All in favor. Motion carried.

**PLANS AND SUBDIVISIONS**

Meisenholder Minor Subdivision: Accept time extension to April 30, 2019

**Motion:** Supervisor Seifert made a motion to accept, seconded by Vice-Chairman Newman.  
All in favor. Motion carried.

Jerusalem United Church of Christ: Approve reverse subdivision. The Planning Commission has recommended Conditional Final Plan Approval.

**Motion:** Supervisor Seifert made a motion to give Conditional Final Plan Approval, seconded by Vice-Chairman Newman.

All in favor. Motion carried.

The Secretary was directed to send a letter to the applicants.

**OLD BUSINESS**

2019 Proposed Budget: \$1,305,475.00 – Approve advertising of the Budget for public inspection at the Township office. Supervisor Seifert reminded the Secretary to correct line 421.52 to read Valor House.

**Motion:** Supervisor Seifert made a motion to approve, seconded by Vice-Chairman Newman.  
All in favor. Motion carried.

**NEW BUSINESS**

Accept Agricultural Security Proposal from Matias Bullrich.

**Motion:** Supervisor Seifert made said motion, seconded by Vice-Chairman Newman.

All in favor. Motion carried.

Accept Agricultural Security Proposal from Roger & Patricia George.

**Motion:** Supervisor Seifert made said motion, seconded by Vice-Chairman Newman.

All in favor. Motion carried.

Sign Resolution No. 2018-2: Garbage Fee Resolution for 2019

Slight increase in rates - \$200 Family rate, \$130 Senior Couple rate and \$110 rate for Single Senior Citizens, deployed military personnel and Veterans with a 100% military disability rating.

**Motion:** Supervisor Seifert made said motion, seconded by Vice-Chairman Newman.

All in favor. Motion carried.

Approve and sign Beltzville Lake Estates Garbage Collection Agreement for 2019.

**Motion:** Supervisor Seifert made said motion, seconded by Vice-Chairman Newman.

All in favor. Motion carried.

Approve and sign Resolution No. 2018-3: 2019 Tax Levy – Rates will remain the same.

Real Estate Tax – 2 mils

Earned Income Tax – 1%, with 1/2% to School District & 1/2% to Township

Real Estate Transfer Tax – 1/2 of 1.0% effective rate to Township

Local Services Tax - \$10.00; Per Capita Tax - \$5.00

Approve and advertise 2019 Schedule of Meetings.

**Motion:** Supervisor Seifert made said motion, seconded by Vice-Chairman Newman.

All in favor. Motion carried.

Approve 2019 Holiday Schedule.

**Motion:** Supervisor Seifert made said motion, seconded by Vice-Chairman Newman.

All in favor. Motion carried.

Set the dates for the 2019 Organizational Meeting, January 2019 Board of Supervisors Meeting & Auditors' Meeting:

- Re-Organizational Meeting – Monday, January 7, 2019, 5:00 p.m., followed by the Board of Supervisors Meeting for the month of January.

**Motion:** Supervisor Seifert made said motion, seconded by Vice-Chairman Newman.

All in favor. Motion carried.

- Township Auditors Meeting – Tuesday, January 8, 2019, 3:00 p.m.

**Motion:** Supervisor Seifert made said motion, seconded by Vice-Chairman Newman.

All in favor. Motion carried.

## **HISTORICAL COMMISSION**

Mary Beth Beers reported that the mailing has been completed.

## **RECREATION COMMITTEE**

Accept and approve 2019 Field Use Applications from PTAA and the Soccer Club.

**Motion:** Supervisor Seifert made said motion, seconded by Vice-Chairman Newman.

All in favor. Motion carried.

## **ROAD MASTER REPORT**

Vice-Chairman Newman read the report aloud. In November, the crew fixed potholes, cut brush on road shoulders, some snow removal and completed the new salt shed. In December, they will be servicing equipment, cutting brush, fixing potholes, beginning construction of the recycling shed and performing road inspections in anticipation of repaving Pohopoco Drive in 2019.

Residents may email questions or comments to: [ttroad@ptd.net](mailto:ttroad@ptd.net).

## **ZONING OFFICER REPORT**

There will be a note included with the garbage mailing addressing slight modifications of the Zoning Map.

Reports available in the Township office.

## **SEO REPORT**

Available in Township office.

## **FIRE COMPANY REPORT**

Eric George reported on 1 call in November. The Open House meeting with the Beltzville State Park Manager has been rescheduled for January 17<sup>th</sup> from 4 to 8 p.m. at the Firehouse with January 30<sup>th</sup> as the snow date. The public is invited to attend.

Fire Company 2019 Activities List

**Motion:** Supervisor Seirfert made a motion to accept the list, seconded by Vice-Chairman Newman.  
All in favor. Motion carried.

## **PLANNING COMMISSION REPORT**

Jim Shafer reported that the Planning Commission recommended acceptance of the variance application of Jerusalem United Church of Christ.

New member for consideration to fill Commission vacancy: Dwight Eisenhower

**Motion:** Supervisor Seifert made a motion to appoint Mr. Eisenhower as new member, seconded by Vice-Chairman Newman.  
All in favor. Motion carried.

## **CORRESPONDENCE**

Letter from Charles Laviolette, President of the Palmerton Area Library Association – addressed during Public Participation.

## **OFFICIALS**

Tax Collector, Brenda L. Drew – Schedule of hours and information for Towamensing tax collection for the balance of the 2018 year.

- \*Wednesday, December 12 - 5 p.m. to 8 p.m. – last scheduled sitting hours.

- \*After Dec. 12<sup>th</sup> all payments must be made by mail or in person by scheduled, advance appointment only. \***No** drop in. **No** Saturday hours. **No** appointments December 21 to December 25.

- \*Locked metal drop box on side porch of 40 Berger Street, Kunkletown address can be used to drop off payments.

- \*Payments made after December 15, 2018 must be via guaranteed funds (bank check, money order or cash).

- \*Personal & Business checks are **not** accepted after Dec. 15<sup>th</sup>.

- \*The last day to pay taxes to the Towamensing Tax Collector is December 31, 2018.

- \*All payments must be dated **and** postmarked on or before December 31, 2018.

- \*Payments made after December 31<sup>st</sup> are delinquent and sent to collections.

Phone: 610-951-4199 Email: [towamensingtaxcollector@gmail.com](mailto:towamensingtaxcollector@gmail.com)

A special thank you to Joyce Borger and Girl Scout Troup 3580 for decorating the Christmas tree.

Vice-Chairman Newman reported that the Township is reorganizing how recycling is done. It should be completed at the beginning of next year. He also reported that the Township is working with other municipalities to determine how to offer tax incentives to volunteer firefighters.

Reminder: The End of the Year Meeting will be held on Thursday, December 27, 2018 at 3:00 p.m.

Reminder: The Township Building will be closed Monday & Tuesday, December 24 & 25 in observance of the Christmas Holiday. **Garbage collection days will be Wednesday through Friday** instead of Monday through

Zoning Office Hours for December 2018: Mondays December 3, 10 & 17 – 5:00 to 7:00 p.m.

Carl Faust, Towamensing Township Zoning & Code Enforcement Officer, can be reached by calling 570-943-2577.  
Email: [bmisinspector@gmail.com](mailto:bmisinspector@gmail.com).

## **ADJOURNMENT**

**Motion:** Supervisor Seifert made a motion to adjourn, seconded by Vice-Chairman Newman.  
All in favor. Motion carried.

7:22 p.m.

Respectfully Submitted,  
Brenda L. Drew