

TOWAMENSING TOWNSHIP SUPERVISORS' MEETING MINUTES
TOWAMENSING TOWNSHIP MUNICIPAL BUILDING

October 4, 2018 – 7:00 p.m.

EXECUTIVE SESSION

CALL TO ORDER

ROLL CALL

Penny Kleintop, Chairperson/Treasurer; Thomas Newman, Vice-Chairman; Guy Seifert, Supervisor-absent; Thomas Nanovic, Solicitor; Brenda Drew, Secretary; Carl Faust, Zoning Officer-absent; Greg Haas, Engineer.

APPROVAL OF MINUTES

Towamensing Township Meeting Minutes – Board of Supervisors Meeting – September 6, 2018

Motion: Vice-Chairman Newman made a motion to approve the Minutes, seconded by Chairperson Kleintop.
All in favor. Motion carried.

Bills List and Payroll - September 2018

Motion: Vice-Chairman Newman made a motion to approve the Bills List and Payroll, seconded by Chairperson Kleintop.
All in favor. Motion carried.

Treasurer's Report – September 2018

Motion: Vice-Chairman Newman made a motion to approve the Treasurer's Report, seconded by Chairperson Kleintop.
All in favor. Motion carried.

PUBLIC PARTICIPATION - 5 MINUTE LIMIT – Please sign the book if you would like to address the Board.

Ingram Thornton, Developer for Dollar General, appealed to the Board to authorize the Zoning Officer to issue a temporary Certificate of Occupancy for the Dollar General on Interchange Road. He stated that sanitation and health inspections are scheduled for tomorrow and that PennDOT is willing to email necessary documentation pertaining to the entrance from Interchange Road (State Road 209). Michael Goffredo, Contractor, stated that there was confusion about the issuance of permits and said that he was only recently made aware of the Township's Resolution 2013-7 which requires that the UCC, all statutes, laws, ordinances, rules and regulations must be complied with in order to issue a Certificate of Occupancy. No temporary Certificate of Occupancy was approved. Chairperson Kleintop stated that both Carl Faust and Greg Haas are scheduled to perform inspections on Monday, October 8th.

Resident of Pine Lane John Wasilowsky discussed that the 5 owners who live on Pine Lane are being sued by the buyer of a vacant tract at the end of their private road. He asked whether the Township has any records showing the ownership of Pine Lane. Chairperson Kleintop stated that Pine Lane is private, the Township has no jurisdiction over it and is not taking over any more roads, as there are currently 72 miles of roads to maintain. Wasilowsky wants Township Zoning to make sure the new owner follows Township procedures.

Resident of Ridgeview Drive Cindy Rinehard requested that the Township place some signs along the roads in the subdivision to warn large trucks that there is no outlet. There has been an ongoing issue with tractor-trailers mistakenly entering the subdivision, having difficulty negotiating turnarounds and causing destruction to lawns. The Supervisors assured her that the Roadmaster is ordering and will install signs.

Melissa Renken addressed that Board on behalf of the Towamensing Soccer Club. They are requesting that the fields get mowed more promptly as the grass grows quite high for the youngest members. They also asked whether the Township would consider purchasing a new mower and allowing the Club to use the old mower, having parents perform the mowing. They have also gotten quotes from Hahn Boys at \$125 per cut with the possibility of using them in the event that the Township employees are unable to get the mowing done when needed. The Township would be invoiced for the service. Another proposed solution would be to have the Township assist the Soccer Club with the purchase of a new mower which would be used by the parents of the Soccer Club to mow the field. The reasoning is to achieve a "better quality of play" for the children. There was also discussion of paying for the Port-a-John at the field.

Motion: Chairperson Kleintop made a motion to approve the Township paying for the Port-a-John, submitting the bills to the Township office. Vice-Chairman Newman seconded the motion.
All in favor. Motion carried.

Motion: Chairperson Kleintop made a motion to approve the Hahn Boys mowing of the soccer field in the event that the Township Crew cannot perform it in a timely manner and submitting the bills to the Township office. The Soccer Club must contact the Township Office and/or Roadmaster first, before enlisting the service of the Hahn Boys.
Vice-Chairman Newman seconded the motion.
All in favor. Motion carried.

PLANS AND SUBDIVISIONS

Woods Campground: Overall Expansion, Land Development Plan – Engineer Haas reported that the Plan is complete.
Motion: Chairperson Kleintop made a motion to release the remaining financial security, seconded by Vice-Chairman Newman.
All in favor. Motion carried.
Solicitor Nanovic directed the Secretary to proceed with the cancellation of the original letter of credit and its amendments to Lafayette Ambassador Bank.

Woods Campground: Clubhouse Addition, Land Development Plan – Engineer Haas reported that all conditions have been met and the Letter of Credit has been obtained.
Motion: Vice-Chairman Newman made a motion to enter into the Developer's Agreement and sign the Plans, seconded by Chairperson Kleintop.
All in favor. Motion carried.

Robert Schramm Reverse Subdivision Plan: Final Plan Approval – Engineer Haas reported that there are only a few very minor Plan issues to address and that the Planning Commission recommended approval. Surveyor Jonathan Shupp was present at the meeting.
Motion: Vice-Chairman Newman made a motion to approve and sign the Plans, seconded by Chairperson Kleintop.
All in favor. Motion carried.
The Planning Commission must also sign the Plans.

L & W Investors: Time Extension for Minor Subdivision, to January 29, 2019.
Motion: Vice-Chairman Newman made a motion to accept the time extension, seconded by Chairperson Kleintop.
All in favor. Motion carried.

Jeff & Deana Burger, Beltzville Bar & Grill: Time Extension for Land Development, received September 10, 2018 granting extension to January 5, 2019.
Motion: Vice-Chairman Newman made a motion to accept the time extension, seconded by Chairperson Kleintop.
All in favor. Motion carried.

OLD BUSINESS

Ratify \$25,000 down payment/first installment payment for the new salt shed construction.
Motion: Vice-Chairman Newman made said motion, seconded by Chairperson Kleintop.
All in favor. Motion carried.

NEW BUSINESS

Approve new garbage collection rates for 2019: \$200 – Family; \$130 – Senior Couple; \$110 – Single Senior, 100% Disabled Veteran, Deployed Military.
Motion: Vice-Chairman Newman made said motion, seconded by Chairperson Kleintop.
All in favor. Motion carried.
Garbage fees paid by January 31st of the billing year will continue to be entitled to a \$5.00 discount. Solicitor Nanovic will prepare the annual Resolution for adoption at a future meeting.

HISTORICAL COMMISSION

Mary Beth Beers reported that the Commission is continuing to work on distributing letters to property owners requesting updates on their historical property in the Township. There is a new member. Nominations are needed for the annual Historical Preservation Award.

RECREATION COMMITTEE

ROAD MASTER REPORT

The crew has been patching potholes and trimming brush from Township roadsides. They will also begin readying equipment for winter weather. The site is being prepared to build the new salt shed which will arrive in late October/early November.

Residents may email questions or comments to: ttroad@ptd.net.

ZONING OFFICER REPORT

Available in Township office.

SEO REPORT

Available in Township office.

FIRE COMPANY REPORT

The annual VFRA check in the amount of \$25,166.18 was presented to the Fire Company.

Eric George reported on 4 calls in September and 5 calls to date in October. They will be providing Fire Prevention Education at Towamensing Elementary on October 10th. The letter from the Board of Supervisors requesting the use of the Fire Hall for the Township Christmas Party on December 14th was approved the Board of Directors. Eric requested a meeting of the Fire Company and Supervisors to address some items. Dick Bachert resigned from his Fire Police position due to health concerns.

Approve Fire Police assistance for the Palmerton Halloween Parade on October 14, 2018: Chairperson Kleintop made said motion, seconded by Vice-Chairman Newman.
All in favor. Motion carried.

PLANNING COMMISSION REPORT

CORRESPONDENCE

OFFICIALS

Trick or Treat Night in Towamensing Township is Saturday, October 27th from 6 to 8 p.m., rain or shine.
Zoning Office Hours for October 2018: Mondays October 1, 8, 15 & 29 – 5:00 to 7:00 p.m.; Monday, October 22 – 4:30 to 6:30.

Carl Faust, Towamensing Township Zoning & Code Enforcement Officer, can be reached by calling 570-943-2577.
Email: bmisinspector@gmail.com.

ADJOURNMENT

Motion: Vice-Chairman Newman made a motion to adjourn, seconded by Chairperson Kleintop.
All in favor. Motion carried.

8:05 p.m.

Respectfully Submitted,
Brenda L. Drew