

**TOWAMENSING TOWNSHIP BOARD OF SUPERVISORS MEETING  
TOWAMENSING TOWNSHIP BUILDING**

**Meeting Minutes  
July 3, 2025 -7:00 p.m.**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**Guy Seifert** – Chairperson -, **John Kleintop** – V. Chairperson/Treasurer, **Scott Mosier** – Supervisor, **Thomas Nanovic** – Solicitor- **Absent**, **Patricia Mann** – Secretary - **Absent**, **Jim Melber** – Zoning Officer, **Greg Haas** – Engineer

Township and BRC recording.

**APPROVAL OF REPORTS:**

Towamensing Township Meeting Minutes June 5, 2025 Board of Supervisors Meeting – **Scott Mosier made motion to approve minutes – John Kleintop 2<sup>nd</sup> – AIF – Motion Carried**

Bill List and Payroll from June 1, 2025 – June 30, 2025 – **Scott Mosier made motion to approve bill/payroll list. – John Kleintop 2<sup>nd</sup> – AIF – Motion Carried**

Towamensing Township Treasurer’s Report as of June 30, 2025 – **Scott Mosier made motion to approve Treasurer’s Report – John Kleintop 2<sup>nd</sup> – AIF – Motion Carried**

**PUBLIC PARTICIPATION - 5 MINUTE LIMIT:**

Anna Shigo with Carbon County Office of Planning and Development, Open Space Coordinator. Administering programs to preserve working farms, wildlife, and open space. The Farmland Preservation Program has been open since the 90s and the Open Space Grant Program started last fall, they both are sharing the 10-million-dollar bond funding but separate programs. Guy Seifert questioned on how the money get allocated from one program to the other. She stated the board members from both programs sit down and decides who needs it for right. Anna mentioned she would like to help the municipalities utilize the programs, through workshops that she is trying to schedule this summer / fall.

Dawn Gorham from Wildland Conservancy also spoke regarding these programs and stated what the differences were between the two and that there are for both. John Kleintop asked if the township wanted to acquire land, would the township be able to apply. Dawn advised yes and explained DCNR has programs to help assist municipalities to do so. John also asked what the township can do with the property if purchased. Dawn explained active recreation would not qualify but passive recreation would. Discussion on restrictions. These programs match 50%. More information can be found on website.

**PLANS & SUBDIVISION:**

Noah Schaffer Minor Subdivision – **John Kleintop made a motion to accept the time extension letter from Van Cleef Engineering / Noah Schaffer Hill Road Minor Subdivision, extension through October 5, 2025. – Scott Mosier 2<sup>nd</sup> – AIF – Motion Carried**

Lakeside Self Storage Land Development – Greg Haas went over his Review #2. They provided Greg with a construction Cost Estimate to review for the financial security amount; he will have comments on that because the unit prices were very low. The time for this project will expire on July 13<sup>th</sup>. Neal Metzger was present and reviewed the concerns from last month meeting. He explained if 5” of rain would run off the 32,000 sq ft pavement it would fill the underground storage system to less than 1 ½ feet based on the current size of it. There would be no discharge as a result of the 5” of run off that would hit the 32,000 sq ft of impervious surface. There is some vegetated area that would run into it as well as part of Interchange Road and Homestead. Greg confirmed this does pick up the bypass water. John Kleintop stated this is a 25,000 sq ft building and asked Neal how much water would 1” of rain produce. Neal answered, 15,600 gals. Concerns on making sure the contractor that is awarded to construct the holding area does it correctly. Greg advised that construction oversight needs to be inserted in the developer’s agreement. We can mimic what is required from the NPDES permit which requires Neal and his group are out there during the critical stages of the construction of the facility but we can add more language that we want to see the reports on a daily and that the township would want Greg to go out to make sure Neal is there. Post construction would be in the Operation and Maintenance Agreement and we can add language that the

NPDES permit requires post construction evaluations and pay for Greg's time to inspect. Solicitors from the Township and Applicant will be involved with finalizing both agreements.

Extension letter from Sunrise Lehigh Group for Lakeside Self Storage/10 Homestead requesting new date August 13, 2025. **John Kleintop made motion to approve the time extension of August 13, 2025. – Scott Mosier 2<sup>nd</sup> – AIF – Motion Carried**

**John Kleintop made a motion to conditionally approve the Preliminary / Final Land Development Plan with conditions being SALDO comments #1-4 and General Comment #1 from Greg's May 6, 2025, Review #2 letter, and inserting language into the Developer's Agreement and Stormwater Management Operations and Maintenance Agreement as discussed. – Scott Mosier 2<sup>nd</sup> – AIF – Motion Carried.**

#### **OLD BUSINESS:**

Thank you to Ricky Getz for making a peer for the dry hydrant at the Pine Run boat launch.

#### **NEW BUSINESS:**

Penny Merkel, a local resident, was hired and starts 7/9/2025 as part-time Administrative Clerk.

#### **HISTORICAL COMMISSION:**

None

#### **ROAD MASTER REPORT:**

Finished paving last week.

Email questions or comments to [ttroad@ptd.net](mailto:ttroad@ptd.net)

#### **ZONING OFFICER REPORT:**

Available in township office

#### **SEO REPORT:**

Available in township office

#### **FIRE COMPANY REPORT:**

None

#### **PLANNING COMMISSION:**

Next meeting is Monday, July 14, 2025 at 7 p.m.

#### **CORRESPONDENCE:**

Carbon County Lion Lioness sent a letter requesting fire police for the Carbon County Fair. **John Kleintop made a motion to approve the fire police for the Carbon County Fair on August 4-9, 2025 from 5pm until closing – Scott Mosier 2<sup>nd</sup> – AIF – Motion Carried.**

#### **OFFICIALS:**

Next Board of Supervisor meeting will be August 7, 2025 at 7:00 p.m.

#### **ZONING OFFICER HOURS:**

Hours for July 2025:

Thursday, July 3 – 4:00 pm to 6:00 pm

Thursday, July 10 – 4:00 pm to 6:00 pm

Thursday, July 17 – 4:00 pm to 6:00 pm

Thursday, July 24 – 4:00pm to 6:00 pm

Thursday, July 31 – 4:00pm to 6:00 pm

Jim Melber, Towamensing Township Zoning & Code Enforcement Officer, can be reached by calling:

570-657-7293. Email: [M35A3Deuce@outlook.com](mailto:M35A3Deuce@outlook.com)

**Scott Mosier made a motion to adjourn meeting, 7:40 pm – John Kleintop 2<sup>nd</sup> – AIF – Motion Carried.**

Respectfully submitted,

*Patricia Mann*, Secretary