

**TOWAMENSING TOWNSHIP BOARD OF SUPERVISORS MEETING**  
**TOWAMENSING TOWNSHIP BUILDING**  
**Meeting Minutes**  
**April 3, 2025 -7:00 p.m.**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**Guy Seifert** – Chairperson -, **John Kleintop** – V. Chairperson/Treasurer, **Scott Mosier** – Supervisor, **Thomas Nanovic** – Solicitor, **Patricia Mann** – Secretary, **Jim Melber** – Zoning Officer, **Greg Haas** – Engineer - **Absent**.

Patricia Mann and BRC recording.

**APPROVAL OF REPORTS:**

Towamensing Township Meeting Minutes March 3, 2025 Board of Supervisors Meeting – **Scott Mosier made motion to approve minutes – John Kleintop 2<sup>nd</sup> – AIF – Motion Carried**

Bill List and Payroll from March 1, 2025 – March 31, 2025 – **Scott Mosier made motion to approve bill/payroll list. – John Kleintop 2<sup>nd</sup> – AIF – Motion Carried**

Towamensing Township Treasurer’s Report as of March 31, 2025 – **Scott Mosier made motion to approve Treasurer’s Report – John Kleintop 2<sup>nd</sup> – AIF – Motion Carried**

**PUBLIC PARTICIPATION - 5 MINUTE LIMIT:**

David Severino advised he attended the Carbon County 182<sup>nd</sup> Birthday gathering. Red Cross is having an EIS training class. Tom Newman asked to have info regarding class.

Corporal Hantz from Lehigh State Police Barracks introduced himself.

**PLANS & SUBDIVISION:**

Notarized Shared Easement was provided along with the DEP Approval letter and Final Plan for Owl Creek Road (Whiteman) Subdivision for signatures. – **Scott Mosier made a motion to approve the Owl Creek Subdivision– John Kleintop 2<sup>nd</sup> – AIF – Motion Carried.**

Sunrise Lehigh Group provided a two-month extension letter for Lakeside Self Storage. – **Scott Mosier made a motion to accept the extension letter for July 13, 2025– John Kleintop 2<sup>nd</sup> – AIF – Motion Carried.**

**OLD BUSINESS:**

Hearing to determine whether or not to vacate a portion of Old Forest Street is set for April 24, 2025 at 4:00pm at the township building.

**Scott Mosier made a motion to approve the Supervisors Compensation Ordinance 2025-1 – John Kleintop 2<sup>nd</sup> – Guy Seifert is not in favor.**

**NEW BUSINESS:**

Recycling Event on Saturday, April 12, 2025 from 8:00am-12:00pm at the township building.

**HISTORICAL COMMISSION:**

Don Bonett stated that they placed the cabinet for historical artifacts, if anyone has anything to provide, they would be glad to accept. Thanks to all involved in making the purchase of the cabinet possible

### ROAD MASTER REPORT:

**Scott Mosier made a motion to put the bid out for advertising for 2025 Asphalt Seal Coat Project and 2025 Bituminous Paving Project starting April 8, 2025. – John Kleintop 2<sup>nd</sup> – AIF – Motion Carried.** Bids may be accepted until 3:30 pm on Thursday, April 24, 2025. Non-mandatory Pre-Bid meeting to be held on Tuesday, April 15, 2025 at 10:00 am for Seal Coat and 1:00 pm for Paving, at the Township Building.

Email questions or comments to [ttroad@ptd.net](mailto:ttroad@ptd.net)

### ZONING OFFICER REPORT:

Available in township office

### SEO REPORT:

Available in township office

### FIRE COMPANY REPORT:

Guy Seifert made comment that the fire company assisted Polk Township with 2 structure fires in March.

### PLANNING COMMISSION:

Next meeting is Monday, April 14, 2025 at 7 p.m.

### CORRESPONDENCE:

**John Kleintop made a motion to accept Borough of Palmerton's request for Fire police to assist in traffic control for Airing of the Quilts on May 3, 2025, 10:00am – 5:00pm and Raising the House 5K Race on May 10, 2025, 7:30am. – Scott Mosier 2<sup>nd</sup> – Guy Seifert amended this is in addition to everything we do at the beginning of the year. – AIF – Motion Carried.**

### OFFICIALS:

Next Board of Supervisor meeting will be May 1, 2025 at 7:00 p.m.

There was discussion amongst the Supervisors regarding the steps and safety at the ballfield. **Guy Seifert made a motion to tear out the steps, pending new construction. – John Kleintop 2<sup>nd</sup> – AIF – Motion Carried.**

### ZONING OFFICER HOURS:

Hours for April 2025:

Thursday, April 3 – 4:00 pm to 6:00 pm  
Thursday, April 10– 4:00 pm to 6:00 pm  
Thursday, April 17– 4:00 pm to 6:00 pm  
Thursday, April 24 – 4:00pm to 6:00 pm

Jim Melber, Towamensing Township Zoning & Code Enforcement Officer, can be reached by calling: 570-657-7293. Email: [M35A3Deuce@outlook.com](mailto:M35A3Deuce@outlook.com)

**John Kleintop made a motion to adjourn meeting, 7:28pm – Scott Mosier 2<sup>nd</sup> – AIF – Motion Carried.**

Respectfully submitted,  
*Patricia Mann*, Secretary