

**TOWAMENSING TOWNSHIP BOARD OF SUPERVISORS MEETING**  
**TOWAMENSING TOWNSHIP BUILDING**  
**Meeting Minutes**  
**October, 2025 -7:00 p.m.**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**Guy Seifert** – Chairperson -**Absent**, **John Kleintop** – V. Chairperson/Treasurer, **Scott Mosier** – Supervisor, **Thomas Nanovic** – Solicitor, **Patricia Mann/Kuehner** – Secretary, **Jim Melber** – Zoning Officer, **Greg Haas** – Engineer

Township and BRC recording.

**APPROVAL OF REPORTS:**

Towamensing Township Meeting Minutes September 4, 2025 Board of Supervisors Meeting – **John Kleintop made motion to approve minutes – Scott Mosier 2<sup>nd</sup> – AIF – Motion Carried**

Bill List and Payroll from September 1, 2025 –September 30, 2025 – **John Kleintop made motion to approve bill/payroll list. – Scott Mosier 2<sup>nd</sup> – AIF – Motion Carried**

Towamensing Township Treasurer’s Report as of September 30, 2025 – **John Kleintop made motion to approve Treasurer’s Report – Scott Mosier 2<sup>nd</sup> – AIF – Motion Carried**

**PUBLIC PARTICIPATION - 5 MINUTE LIMIT:**

**PLANS & SUBDIVISION:**

Sunrise Lehighton Group / Lakeside Self Storage (Development Agreement, Stormwater O&M Agreement and Site Improvement Bond)

Solicitor Nanovic stated they have been working on the Development and Stormwater O&M Agreements for several months, Greg Haas has reviewed them as well, they can be approved. He also mentioned he still has issues with the Site Improvement Bond; he wrote a letter to Mr. Metzger on Oct. 1<sup>st</sup>. He advised that the Supervisors could approve the forms of the Development and Stormwater O&M Agreements, this way when we get the Site Improvement Bond, we do not need to wait for another meeting to sign them when changes are made to the Site Improvement Bond.

**Scott Mosier made a motion to approve the Development Agreement, Stormwater O&M Agreement (as they are written) and Site Improvement Bond (with the changes Solicitor Nanovic has referred in Oct 1<sup>st</sup> letter to Metzger). – John Kleintop 2<sup>nd</sup> – AIF – Motioned Carried.**

Dugan & Saltzer Lot Line Adjustment – 1245 Summer Mtn. Road

Greg Haas advised the Planning Commission recommended approval of the Plan and the only outstanding issues were signatures from the owners and notarized, signing and sealing of the Plans by the surveyor which has been done. The Final Plans are here; a motion can be made to approve this Plan. Greg also stated he will have an invoice.

**Scott Mosier made a motion to approve the Final Plan as they presented, with the condition that all the financial needs with the township are met. – John Kleintop 2<sup>nd</sup> – AIF – Motion Carried.**

Bollinger Solar, LLC. / Trachsville Hill

Solicitor Nanovic advised the township still needs to proceed with the scheduling of the Conditional Use Hearing, 120 days extension from July 31<sup>st</sup> which is November 27<sup>th</sup>. He spoke with their attorney and asked in regards to the ZHB decision what were his clients going to do, their attorney was uncertain. Solicitor Nanovic stated that the township was still going to schedule a hearing because the township does not want deemed approval. Dates were discussed and narrowed down between two dates. November 17<sup>th</sup> or 20<sup>th</sup>. This will be determined on the availability of the fire company hall. Due to the amount of public attendance for the ZHB hearing this passed Monday night. Public Notice will be published in Times News and posted at township building/website 10 days prior to Conditional Use hearing.

**John Kleintop made a motion to schedule to the Conditional Use Hearing for the Bollinger Solar LLC / Trachsville Hill Project at our local Towamensing Township Vol. Fire Co. for either November 17<sup>th</sup> or 20<sup>th</sup> at 6:30 pm. – Scott Mosier 2<sup>nd</sup> – AIF – Motion Carried.**

### OLD BUSINESS:

None

### NEW BUSINESS:

John Kleintop reviewed the increase in the Garbage rates for 2026. Senior Single - \$220.00, Senior Couple - \$240.00, Family - \$315.00, Active Military - \$220.00, Disabled Veterans - \$220.00. He advised this is a yearly rate and that there is a \$5.00 discount if paid by the end of January.

**John Kleintop made a motion to adopt Resolution 2025-2: 2026 Garbage Rates. Scott Mosier 2<sup>nd</sup> – AIF – Motions Carried.**

Engineer Greg Haas opened the Bids for review:

### FUEL

George's P&H

- 15,000 gal. Ultra-Low Sulfur Diesel (ULSD), 15 ppm, Dyed (off-road equip only) - \$3.09pg / \$46,350.00
- 2,000 gal. Ultra-Low Sulfur Heating Oil (ULSHO), 15 ppm - \$2.89pg / \$5,780.00

### ROAD MATERIALS

New Enterprise Stone & Lime

- 1,000 ton PA-2A Subbase - \$22.65pt / \$22,650.00
- 300 ton Superpave Binder Course, 19.0 mm - \$65.62pt / \$19,686.00
- 600 ton PennDOT Type 3 Anti-Skid - \$33.75pt / \$20,250.00
- 1,000 ton AASHTO No. 8 - \$45.05pt / \$45,050.00
- 1,000 ton ASSHTO No. 8, Type A, with a 1.0% Loss by Wash - \$45.05pt / \$45,050.00
- 5,000 gal. Emulsified Asphalt Material – no bid

Lehigh Asphalt

- 1,000 ton PA-2A Subbase - \$21.65pt / \$21,650.00
- 300 ton Superpave Binder Course, 19.0 mm – no bid
- 600 ton PennDOT Type 3 Anti-Skid - \$25.35pt / \$15,210.00
- 1,000 ton AASHTO No. 8 - \$33.00pt / \$33,000.00
- 1,000 ton ASSHTO No. 8, Type A, with a 1.0% Loss by Wash – no bid
- 5,000 gal. Emulsified Asphalt Material – no bid

Shiffer Bituminous

- 1,000 ton PA-2A Subbase - no bid
- 300 ton Superpave Binder Course, 19.0 mm - no bid
- 600 ton PennDOT Type 3 Anti-Skid - no bid
- 1,000 ton AASHTO No. 8 - no bid
- 1,000 ton ASSHTO No. 8, Type A, with a 1.0% Loss by Wash - no bid
- 5,000 gal. Emulsified Asphalt Material – \$4.00 gal. / \$20,000.00

**John Kleintop made a motion to table the bids until Greg Haas has an opportunity to do a complete review of all the bids and give his recommendation at the November BOS meeting. Scott Mosier 2<sup>nd</sup> – AIF – Motion Carried.**

**John Kleintop made a motion to have Trick or Treat on Friday, October 31<sup>st</sup> from 6pm-8pm. Scott Mosier 2<sup>nd</sup> – AIF- Motion Carried.**

**John Kleintop made a motion to turn over the \$32,820.60 check to Towamensing Township VFRA. Scott Mosier 2<sup>nd</sup> – AIF – Motion Carried.**

### HISTORICAL COMMISSION:

Don Bonett stated the Historical Commission would like to get a letter out, possibly inserted in the garbage letter envelope. Updating residents about the Greenzweig school. Township artifacts from attic were presented to members. Discussion on what the school could be used for. As well as an open house in the future.

#### **ROAD MASTER REPORT:**

Road crew is finishing up patching, starting to cut brush. Looking over snow plows and spreaders. John Kleintop made mention that the township purchased a tar buggy and this helped save money instead of renting out, very beneficial. Email questions or comments to [ttroad@ptd.net](mailto:ttroad@ptd.net)

#### **ZONING OFFICER REPORT:**

Jim Melber questioned if there would be any revamping of zoning. John Kleintop advised this was discussed in the staff meeting and there will be a future meeting set up for this, possibly in November.  
Report available in township office.

#### **SEO REPORT:**

Available in township office.

#### **FIRE COMPANY REPORT:**

No report.

#### **PLANNING COMMISSION:**

Next meeting is Monday, October 13, 2025 at 7 p.m.

#### **CORRESPONDENCE:**

**John Kleintop made a motion to approve fire police for the Turkey Trot on November 27, 2025 – 9:00am. Scott Mosier 2<sup>nd</sup> – AIF – Motion Carried.**

#### **PERSONNEL:**

John Kleintop stated Penny Merkel resigned on 9/29/25 prior her 90 days probation date. **John Kleintop made a motion to accept Penny Merkel's resignation. Scott Mosier 2<sup>nd</sup> – AIF – Motion Carried.**

#### **OFFICIALS:**

Next Board of Supervisor meeting will be November 6, 2025 at 7:00 p.m.

#### **ZONING OFFICER HOURS:**

Hours for October 2025:

Thursday, October 2– 4:00 pm to 6:00 pm

Thursday, October 9– 4:00 pm to 6:00 pm

Thursday, October 16– 4:00pm to 6:00 pm

Thursday, October 23– 4:00pm to 6:00 pm

Thursday, October 30– 4:00pm to 6:00 pm

Jim Melber, Towamensing Township Zoning & Code Enforcement Officer, can be reached by calling: 570-657-7293. Email: [M35A3Deuce@outlook.com](mailto:M35A3Deuce@outlook.com)

**Scott Mosier made a motion to adjourn meeting, 7:36pm. John Kleintop–2<sup>nd</sup> – AIF – Motion Carried.**

Respectfully submitted,

*Patricia Mann/Kuehner*, Secretary