

**TOWAMENSING TOWNSHIP RE-ORGANIZATIONAL MEETING
TOWAMENSING TOWNSHIP BUILDING
JANUARY 4, 2010**

CALL TO ORDER

Chairman Rodney George called the meeting to order at 5:00 p.m.

PLEDGE OF ALLEGIANCE

Chairman Rodney George led the Pledge of Allegiance.

ROLL CALL

PRESENT:

Rodney George, Chairman; Penny Kleintop, Vice-Chairman; Thomas Newman, Supervisor; Thomas S. Nanovic, Solicitor.

ABSENT:

Patricia Snyder, Secretary/Treasurer.

APPOINT TEMPORARY CHAIRMAN:

Penny Kleintop nominated Rodney George to be temporary chairman. Tom Newman seconded said motion. A roll call vote was taken and Rodney George was unanimously elected temporary chairman.

APPOINT TEMPORARY SECRETARY:

Penny Kleintop nominated Tom Newman to be temporary secretary. Rodney George seconded said motion. A roll call vote was taken and Tom Newman was unanimously elected temporary secretary.

APPOINT CHAIRPERSON:

Tom Newman nominated Penny Kleintop to be Chairperson. Rodney George seconded said motion. Tom Newman, yes; Rodney George, yes; Penny Kleintop, yes. Vote 3-0. Motion carried.

APPOINT VICE CHAIRPERSON:

Rodney George nominated Tom Newman to be Vice-Chairperson. Penny Kleintop seconded said motion. Rodney George, yes; Penny Kleintop, yes; Rodney George, yes. Vote 3-0. Motion carried.

APPOINT ROADMASTER:

Tom Newman nominated Rodney George to be Roadmaster. Penny Kleintop seconded said motion. Tom Newman, yes; Penny Kleintop, yes; Rodney George, yes. Vote 3-0. Motion carried.

APPOINT ASSISTANT ROADMASTER:

Tom Newman nominated Chris Beers to be Assistant Roadmaster. Penny Kleintop seconded said motion. Tom Newman, yes; Penny Kleintop, yes; Rodney George, yes. Vote 3-0. Motion carried.

APPOINT SECRETARY/TREASURER:

Tom Newman nominated Laura Nothstein to be Secretary/Treasurer. Penny Kleintop seconded said motion. Tom Newman, yes; Penny Kleintop, yes; Rodney George, no. Vote 2-1. Motion carried.

CHANGE NAME OF POSITION FROM ADMINISTRATIVE CLERK TO ADMINISTRATIVE ASSISTANT:

Penny Kleintop made a motion to change the name of the position from Administrative Clerk to Administrative Assistant. Tom Newman seconded said motion. A roll call vote was taken and the motion was unanimously approved.

APPOINT ADMINISTRATIVE ASSISTANT:

Tom Newman made a motion to appoint Sandy Adamson to be Administrative Assistant. Penny Kleintop seconded said motion. Tom Newman, yes; Penny Kleintop, yes; Rodney George, yes. Vote 3-0. Motion carried.

APPOINT TOWNSHIP SOLICITOR:

Tom Newman made a motion to appoint Nanovic Law Offices to be Solicitor. Penny Kleintop seconded said motion. Tom Newman, yes; Penny Kleintop, yes; Rodney George, yes. Vote 3-0. Motion carried.

APPOINT ZONING OFFICER:

Tom Newman made a motion to appoint Christine Meinhart as Zoning Officer. Penny Kleintop seconded said motion. Tom Newman, yes; Penny Kleintop, yes; Rodney George, yes. Vote 3-0. Motion carried.

APPOINT UNIFORM BUILDING CODE OFFICER:

Tom Newman made a motion to appoint Jacob Troost as Building Code Officer. Penny Kleintop seconded said motion. Tom Newman, yes; Penny Kleintop, yes; Rodney George, yes. Vote 3-0. Motion carried.

APPOINT UNIFORM BUILDING CODE INSPECTORS (3):

Tom Newman made a motion to appoint Jacob Troost, Carl Faust and David Shields as Building Code Inspectors. Penny Kleintop seconded said motion. Tom Newman, yes; Penny Kleintop, yes; Rodney George, no. Vote 2-1. Motion carried.

APPOINT TOWNSHIP ENGINEERING FIRM:

Rodney George made a motion to appoint Carbon Engineering, Inc. as the Township Engineer. Penny Kleintop seconded said motion. Rodney George, yes; Penny Kleintop, yes; Tom Newman, yes. Vote 3-0. Motion carried.

APPOINT CHAIRPERSON OF VACANCY BOARD:

Tom Newman made a motion to appoint Rickard Workman as Chairperson of the Vacancy Board. Penny Kleintop seconded said motion. Tom Newman, yes; Penny Kleintop, yes; Rodney George, yes. Vote 3-0. Motion carried.

APPOINT SEWAGE ENFORCEMENT OFFICER:

Rodney George made a motion to appoint Spotts, Stevens and McCoy SSM as Sewage Enforcement Officer. Penny Kleintop seconded said motion. Rodney George, yes; Penny Kleintop, yes; Tom Newman, yes. Vote 3-0. Motion carried.

APPOINT EMERGENCY MANAGEMENT COORDINATOR:

Tom Newman made a motion to appoint Gary Anthony as Emergency Management Coordinator. Penny Kleintop seconded said motion. Tom Newman, yes; Penny Kleintop, yes; Rodney George, yes. Vote 3-0. Motion carried.

APPOINT EMERGENCY MANAGEMENT COORDINATOR DEPUTY:

Tom Newman made a motion to appoint himself as EMC Deputy. Penny Kleintop seconded said motion. Tom Newman, yes; Penny Kleintop, yes; Rodney George, yes. Vote 3-0. Motion carried.

APPOINT ZONING HEARING BOARD SOLICITOR:

Rodney George made a motion to appoint George Dydynsky as Zoning Hearing Board Solicitor. Tom Newman seconded said motion. Rodney George, yes; Tom Newman, yes; Penny Kleintop, no. Vote 2-1. Motion carried.

APPOINT ZONING HEARING BOARD MEMBER (3 year term):

Tom Newman made a motion to appoint Donald Bonnett as a Zoning Hearing Board Member. Rodney George seconded said motion. Tom Newman, yes; Rodney George, yes; Penny Kleintop, yes. Vote 3-0. Motion carried.

APPOINT PLANNING COMMISSION MEMBERS (4 year term):

Rodney George made a motion to appoint George White and Roy Christman as Planning Commission Members. Tom Newman seconded said motion. Rodney George, yes; Tom Newman, yes; Penny Kleintop, yes. Vote 3-0. Motion carried.

APPOINT PLANNING COMMISSION SECRETARY:

Tom Newman made a motion to appoint Jeremy Barbosa as Planning Commission Secretary. Rodney George seconded said motion. Tom Newman, yes; Rodney George, yes; Penny Kleintop, yes. Vote 3-0. Motion carried.

APPOINT PLANNING COMMISSION SOLICITOR:

Tom Newman made a motion to appoint Jenny Y. Cheng, Esquire, as Planning Commission Solicitor. Penny Kleintop seconded said motion. Tom Newman, yes; Penny Kleintop, yes; Rodney George, yes. Vote 3-0. Motion carried.

APPOINT HISTORIC COMMISSION MEMBERS:

Rodney George made a motion to appoint Curt Beers, Malcolm Campbell, Carol Copeland, Dick/Janet Hall, Karl Rolappe and Tom Newman as Historic Commission Members. Tom Newman seconded said motion. Rodney George, yes; Tom Newman, yes; Penny Kleintop, yes. Vote 3-0. Motion carried.

APPOINT AGILITY PROGRAM WATCH DOG:

Rodney George made a motion to appoint Richard Workman as Agility Program Watch Dog. Tom Newman seconded said motion. Rodney George, yes; Tom Newman, yes; Penny Kleintop, yes. Vote 3-0. Motion carried.

APPOINT OPEN RECORDS OFFICER:

Tom Newman made a motion to appoint Sandy Adamson as Open Records Officer. Penny Kleintop seconded said motion. Tom Newman, yes; Penny Kleintop, yes; Rodney George, yes. Vote 3-0. Motion carried.

APPOINT CHIEF ADMINISTRATIVE OFFICER FOR PENSION:

Tom Newman made a motion to appoint Laura Nothstein as Chief Administrative Officer for Pension. Penny Kleintop seconded said motion. Tom Newman, yes; Penny Kleintop, yes; Rodney George, no. Vote 2-1. Motion carried.

APPOINT TOWNSHIP AUDITOR:

Tom Newman made a motion to appoint Frey & Co. as Township Auditor. Rodney George seconded said motion. Tom Newman, yes; Penny Kleintop, yes; Rodney George, yes. Vote 3-0. Motion carried.

APPOINT RECREATION COMMITTEE MEMBERS:

Tom Newman made a motion to table appointment of Recreation Committee Members. Penny Kleintop seconded said motion. Tom Newman, yes; Penny Kleintop, yes; Rodney George, yes. Vote 3-0. Motion carried.

APPOINT DELEGATES FOR STATE CONVENTION & ATTENDEES:

Penny Kleintop made a motion to appoint Tom Newman as Voting Delegate at the State Convention. Rodney George seconded said motion. Penny Kleintop, yes; Rodney George, yes; Tom Newman, yes. Vote 3-0. Motion carried.

Tom Newman made a motion to send the Township Secretary, Administrative Assistant, Assistant Roadmaster and Phil Costenbader to the State Convention. Penny Kleintop seconded said motion. Tom Newman, yes; Penny Kleintop, yes; Rodney George, yes. Vote 3-0. Motion carried.

TREASURER’S BOND:

Tom Newman made a motion to set the Treasurer’s Bond at \$550,000.00. Penny Kleintop seconded said motion. Tom Newman, yes; Penny Kleintop, yes; Rodney George, yes. Vote 3-0. Motion carried.

APPROVE DEPOSITORIES:

Tom Newman made a motion to retain East Penn Bank as the Depository for the General, Garbage, Highway Aide and Recreation funds and the Jim Thorpe National Bank as the Depository for the Money Market Account, CD’s and Payroll. Rodney George seconded said motion. Tom Newman, yes; Rodney George, yes; Penny Kleintop, yes. Vote 3-0. Motion carried.

RECOMMEND AUTHORITY FOR SIGNATURE ON ALL CHECKS:

Tom Newman made a motion to give the Secretary/Treasurer and all three (3) Supervisors authority to sign checks and to require that the Secretary/Treasurer and any one (1) Supervisor sign checks. Penny Kleintop seconded said motion. Tom Newman, yes; Penny Kleintop, yes; Rodney George, yes. Vote 3-0. Motion carried.

SET MILEAGE RATE:

Tom Newman made a motion to retain the mileage allowance at \$.425 per mile. Penny Kleintop seconded said motion. Tom Newman, yes; Penny Kleintop, yes; Rodney George, yes. Vote 3-0. Motion carried.

SET MEETING DATES:

Tom Newman made a motion to adopt the following meeting dates: Supervisors Meeting, 1st Thursday of each month starting at 7 p.m.; Historic Commission, 2nd Wednesday of each month starting at 7 p.m.; Planning Commission, 2nd Monday of each month starting at 7 p.m.; Recreation Committee, 3rd Wednesday of each month starting at 7 p.m.; Towamensing Intermediate Soccer, 2nd Thursday of the month; Little League, 4th Sunday of the month. Auditors Meeting January 5, 2010 at 3:00 P.M. Penny Kleintop seconded said motion. Tom Newman, yes; Penny Kleintop, yes; Rodney George, yes. Vote 3-0. Motion carried.

ADJOURNMENT:

Rodney George made a motion to adjourn. Tom Newman seconded said motion. Rodney George, yes; Tom Newman, yes; Penny Kleintop, yes. Vote 3-0. Motion carried.